CROSS INSTITUTION STUDY FORM
Registration in Modules at another SCD Member Institution

Please complete the form below and provide a copy to the registrar at both your home institution, and the other member institution at which you will be taking modules.

Name: _____________________________________  Student No: ________

Address: ______________________________________________________

Suburb: __________________________  Postcode: ____________

Home Phone: ________________  Mobile: _________________________

Email address: _________________________________________________

CHESSN: Yes / No           CHESSN: ________________________________
(if a CHESSN already exists for the student please indicate this on the new FEE HELP Application form)

My Home Member Institution is ____________________________________

The award I am enrolled in: _______________________________________

The unit(s) I will be undertaking:

<table>
<thead>
<tr>
<th>SCD Teaching Member Institution</th>
<th>Semester / Year</th>
<th>Unit Code</th>
<th>Module Name</th>
<th>Credit points</th>
<th>Fee Help</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Signature: __________________________
Home Member Institution Registrar

Process:
• The student will provide a completed copy of this form to both Member Institution’s registrars
• The Home Institution will add the module (with no timetable) to the students program.
• The Teaching Institution will enrol the student in the module and add the timetable
• Once the unit is completed, the Teaching Institution will provide a copy of the student’s academic record to the Home Institution for the marks to be recorded.