From the President:

On Sunday 8 March we celebrated here at CIS a Mass to mark the opening of the academic year. It was a joyful occasion with a good representation of the diversity of our student body. I would like to thank all who had a part in making the evening go so smoothly. This includes those who planned the liturgy; the servers and musicians and singers; those who prepared the auditorium both before and after Mass; those who set up the courtyard for the refreshments and cleaned up at the end of the evening. Everyone did a wonderful job. Thank you!

We don’t have too many occasions like this to worship together. Don’t forget that Mass is celebrated in the chapel during the semester on Monday to Thursday at 12.40pm.

At the end of this week we will be saying farewell to Lynn Regan, our Veech Librarian. Lynn is a familiar face to all of us, and we have all enjoyed the fruits of her expertise in the library. During her time at the Veech Library she has been instrumental in making the collections more visible and available to people. Priority has been given to student support and support for researchers. Lynn established a Friends of the Veech Library group, which has organised a variety of displays and talks. More electronic resources have been added to the library collection, and the library has added significantly to its books and journals. Behind the scenes there have been other important activities, such as the preservation of our old and rare books collection. We all owe of great deal to Lynn’s professionalism; and we say, Thank You. Farewells are always sad, but we wish Lynn well for the next phase of her career.

Fr Gerard Kelly

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SECURITY

All of us have a responsibility for the security of the campus. This means being alert to what is happening around us, and particularly to the safety of the people in our vicinity. There are a few simple measures we can take to maintain the security of the campus, particularly out of office hours.

- The front door into the teaching block should be locked each evening once everyone has arrived for class. It is always easy to exit once the door has been locked: simply push the red button on the left hand side wall and then pull the door.
- If you see anyone wandering around who looks to be a stranger or looks lost, politely ask them who they are looking for. If they should not be on the campus, advise them to leave quickly.
- If you have concerns about any suspicious behaviour notify a member of staff.

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SCHOLARSHIP

Each year the Australian and New Zealand Association of Theological Schools (ANZATS) offers two student scholarships to attend the annual conference. The scholarships are available to students enrolled in theological courses at member institutions of ANZATS who have completed the equivalent of at least three semesters full-time study, but not completed their course. As a general rule, one scholarship is awarded to a coursework student, and another to the Higher Degree by Research candidate.

The 2015 Conference will be held in Sydney, at the SCD, from 29 June until 1 July. The theme of the Conference is “A Life Worth Living”. The keynote speaker will be Scott Stephens.

Applications close on Monday 13 April, and should be submitted to the Secretary of ANZATS. More details can be found on the ANZATS website, [http://www.anzats.edu.au/conferences.html](http://www.anzats.edu.au/conferences.html).
From the Academic Registrar:

We have now come to the third week of the semester. I wish to draw your attention to two things:

- Please note that Week 3 is the week in which class lists are finalised. After this week it is not possible to drop a class. After Week 3 one can only apply for a “Withdrawal Without Academic Penalty” result by special application, through the Academic Registrar, to the CIS Academic Board. This procedure is detailed in the CIS Academic Regulations which are available on the website and the Registry shelves. Such a withdrawal can only occur in the presence of extenuating circumstances; they are not granted automatically. If a Withdrawal grade is granted, you are still liable for the unit’s tuition fee. Please note that **after Week 10 of the semester you may not apply to withdraw from a unit**.

- A friendly reminder about attendance: students ordinarily must attend 80% of classes in order to pass a course unit. This means that you can really only be absent for a maximum of two classes. There are exceptions to this in extenuating circumstances. Should they present, this issue needs to be negotiated with your lecturer and myself before the absences occur.

With good wishes for the week ahead,

*Dr Rohan Curnow*

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**SMOKE-FREE CAMPUS**

If you have any thoughts about the proposal that CIS become a smoke-free campus later in the year, please email them to Fr Gerard Kelly, gkelly@cis.catholic.edu.au.

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**STUDY SKILLS MORNING**

Led by Fr Mark Kenny and Dr Rohan Curnow  
**SATURDAY 21 MARCH 2015 (Lecture Room 3) 9.30am — 12.30pm**  
RSVP by Friday 20 March at the Registry.

All welcome! A great opportunity for new students. Content will include how to write an essay through every step of the way, from the essay question to the finished product, analysing the essay question, preparing a mind-map, researching the essay, planning to use the material to answer the question, proper documentation of sources and editing the essay and computer use in essay writing.

**STUDY SKILLS MORNING**

I will be attending the study skills morning on Saturday 21 March 2015

Name ________________________________
Phone No ________________________________

Please return to Mrs Mary Cassar (Registry Office) by Friday 20 March 2015